Guidelines for e-Posters

GENERAL INFORMATION

E-posters provide you exceptional flexibility and ease of design, since they can be prepared using Microsoft PowerPoint (or similar applications). The presentation will be displayed on large monitors and <u>not</u> on projection screens or flat panels, so the preparation differs from a presentation into a conference room. For this reason, make sure you make the most out of the new system and avoid overloaded or too minimal presentations.

PREPARATION - DESIGN

The e-poster must be in **ppt format**.

You can create your presentation by choosing one of the suggested PowerPoint templates of the congress (study or case report),

E-posters are displayed on 55'' screens with full HD resolution (1920x1080) pixels and a widescreen ratio of 16:9, so the image files must have 16:9 ratio and at least HD resolution (1280x720) up to full HD (1920x1080) at 100 - 150 dpi.

Regarding which font to use, keep in mind that it is much safer if you use the default fonts, like Arial, Tahoma, Verdana etc.

The required arrangements according to the above settings are the following:

FONTS

Title of the slide:

The recommended size is ≥ 25pt

Authors & Affiliations

The recommended size is ≥ 9pt

Main text:

The recommended size is ≥ 6pt

Text in tables or figures:

The recommended size is ≥ 6pt

Comments and references:

The recommended size is 4pt to 6pt

STRUCTURE AND CONTENT

The presentation should consist of **1 page (ppt format) using preferably the suggested ppt/pptx template.**

FIGURES AND TABLES (optional)

If you don't wish to include any figures or tables, you may delete the relevant boxes and adjust all the other boxes accordingly using more space and larger fonts for your texts.